



香港棍網球總會有限公司

HONG KONG LACROSSE ASSOCIATION LIMITED

Unit 2201, 22/F, 88 Hing Fat Street, Causeway Bay, Hong Kong
Tel: 852-2114 3405 Fax: 852-3747 8599 Email: info@hklax.org Website: www.hklax.org

2019 Men's Representative Team - Manager Recruitment

Supports both the Box & Field Teams

Team Manager Opportunity

The Hong Kong Men's Representative team is recruiting a **Team Manager** to support the Box & Field Teams during the planning, preparations and participation at the 2019 Asia Pacific Championships (June 20-30) and the 2019 World Indoor Championships (Sept 13-28) and preparation events.

This is a volunteer position.

Purpose of position:

Supports the Head Coach, and works collaboratively with HKLA staff, other volunteers and players to provide administration and logistical support for the Team.

Duties include:

- Gathering player information and liaison with HKLA staff in support of travel, accommodation, equipment, etc.
- In conjunction with Head Coach, communicates with event hosts and organizers.
- Support maintenance of team records as required.
- Arranges filming and sharing of selected program games and activities as determined by HC.
- Organize & communicate sessions/activities with Team Personnel and Team members where appropriate;

Requirements:

- good people and relationship management skills;
- Strong planning, time management ability with an attention to detail
- Knowledge and previous involvement with lacrosse is ideal.
- Schedule flexibility and ability to travel

Compensation:

This is a volunteer position. Any travel and accommodation expenses will be covered. Most meals will be provided (or an allowance) when traveling outside of Hong Kong.

Applications:

To apply, please send a short letter of interest outlining why you are interested in this opportunity, and



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how you have/will continue to contribute to the development of lacrosse in Hong Kong.

Applications will be considered by the selection panel (consisting of Head Coach Scott Browning, and HKLA Manager Idy Chow. Short listed applicants will be interviewed.

Applications due: Jan 15, 2019

Submit to: Coachbrowning@hklax.org and ichow@hklax.org